UC Davis Student Housing

Contract Cancellation Policy

According to the Residence Halls or Student Housing Apartments Conditions of Contract a student may terminate the contract for one of the following reasons if the student:

- if the Student graduates, transfers to another campus, is dismissed, is a participant in the Planned Educational Leave Program, or
- withdraws from the University; if any one of these circumstances are anticipated at the end of the Fall or Winter Quarter, Student Housing must be notified of the Student’s plans two weeks before the end of the quarter; or
- if the Student is denied admission to UC Davis; or
- if the Student is admitted to UC Davis but fails to register, or cancels registration; or
- if the Student presents proof of marriage occurring during the term of this Contract; or
- if approved by the Student Housing Residential Services Manager/Assistant Manager after receipt and review of a written request for contract release.

A request for contract release will be considered only when a condition exists that originated after the Residence Halls or Student Housing Apartments Conditions of Contract was signed, and over which the resident has little or no control. Please note that financial hardship does not warrant release from the contract.

Contract Release Policy

Before submitting a Request for Contract Release to the Residential Services Manager/Assistant Manager, residents should communicate or meet with the coordinators assigned to their area to discuss concerns. Issues can often be resolved through staff referral to appropriate resources and conflict resolution.

REQUEST FOR CONTRACT RELEASE ADMINISTRATIVE REVIEW

1. The resident must submit a formal written statement requesting a contract release to the Residential Services Manager/Assistant Manager, 160 Student Housing, One Shields Avenue, University of California, Davis, 95616-8712. This statement must include a description of the resident’s reasons for making the request and enumerate steps the resident has taken to improve the situation in order to meet contractual obligations.

2. The Residential Services Manager/Assistant Manager will make a decision as to whether or not the resident is to be released from the contract after carefully reviewing submitted information. The terms and conditions of the Residence Hall or Student Housing Apartment Contract will also be taken into consideration.

3. The Residential Services Manager’s/Assistant Manager’s decision is final. An appeal will be considered only if the resident has additional information that has not been provided to the Residential Services Manager/Assistant Manager. This appeal is forwarded to the Director of OSD/REO for review.