

SOLANO PARK AT UCDAVIS

SUBLEASE ELIGIBILITY STATEMENT

PLANNING TO SUBLET YOUR APARTMENT?

Solano Park leaseholders wishing to sublet their apartments may do so for one quarter/semester or during summer, provided they will be registered for the upcoming regular academic quarter/semester. The lease is unassignable either in whole or in part and the right of occupancy may not be granted to any other occupants without prior written consent from the University. In addition, your apartment may be sublet only to registered students of UC Davis.

Please read these important instructions before submitting *Sublease Eligibility Statement*:

- Complete the attached *Sublease Eligibility Statement* which must be signed by both you and your prospective sublessee.
- Return the completed form to:

University of California Davis
One Shields Ave, 160 Student Housing
Davis, CA 95616-8712

- The *Sublease Eligibility Statement* must be approved by Residential Services before any agreement can be finalized.
- The leaseholder, not the sublessee, is responsible for ensuring that the monthly rent is paid on time. Any late fees will be assessed to the leaseholder.
- The leaseholder may not sublease the apartment to a current occupant listed on the lease agreement (i.e. spouse, roommate, partner). The leaseholder may not remove an occupant from their lease in order to sublease to that occupant.
 - Additional occupants residing with the sublessee must be related to the sublessee.
- If the leaseholder has an additional adult residing in the unit, they must leave during the sublease period.
- The leaseholder is responsible for any damages to the apartment caused by the sublessee while the apartment is being sublet. Any damage charges are the responsibility of the leaseholder.
 - a. Leaseholder parking permits cannot be used on the sublessee's vehicle.
 - b. If the leaseholder does not have a vehicle and the sublease is bringing a vehicle during the sublease period, the leaseholder must purchase a temporary permit at the SI rate for the duration of the sublease period.
 - c. If the leaseholder is not planning to take their vehicle with them while the apartment is being sublet, the leaseholder must purchase a temporary permit for the sublessee's vehicle.
 - d. If the leaseholder will be taking his/her vehicle during the sublease period, the sublessee will be given a temporary permit, free of charge that will allow them to park in an SI space.
 - e. *NOTE: all parking permits purchased at the Solano Park Office are charged to the leaseholder's student account.*
- The sublessee is not authorized to request data port changes. It is the leaseholder's responsibility to inform the sublessee about this restriction.
- Key authorization for the sublessee must be submitted to the Solano Park Office.
- The sublessee cannot use the leaseholder's mailbox to receive mail.

As reflected in our [Principles of Community](#), at UC Davis, we are committed to confronting and rejecting "all manifestations of discrimination, including those based on race, ethnicity, gender, age, (dis)ability, sexual orientation, religious or political beliefs, status within or outside the university, or any of the other differences among people which have been excuses for misunderstanding, dissension or hatred." Accordingly, UC Davis strives to maintain an inclusive and diverse work and learning environment free of hate and bias. If you believe you have experienced or witnessed an act of [hate, bias, discrimination or harassment](#), please report it to <http://reportheateandbias.ucdavis.edu/report/index.html> so the university can take appropriate action.

SUBLEASE ELIGIBILITY STATEMENT

Before submitting, please review the first page of instruction for detailed information. This eligibility statement must be submitted for approval by UC Davis prior to signing any sublease agreement.

LEASEHOLDER INFORMATION

Last Name	First Name	UC Davis Student ID	
UC Davis Email Address	Home Phone	Mobile Phone	
Park Apartment Address	City	State	Zip Code

Requested Sublease Period: _____ to _____
Start Date End Date

Reason for Request: _____

Are you taking your vehicle with your during the sublease period? Yes No

Contact Information during Sublease Period:

Address	City	State	Zip Code	Country
Home Phone (incl. country code if outside US)	Work Phone (incl. country code if outside US)	Mobile Phone (incl. country code if outside US)		

 Leaseholder Signature _____
 Date

The information above is true and accurate to the best of my knowledge

SUBLESEE INFORMATION

Last Name	First Name	UC Davis ID		
Current Address	City	State	Zip Code	Country
Home Phone	Work Phone	Mobile Phone	Email Address	

Other Related Occupants Residing in the Apartment during Sublease Period:

First Name	Last Name	Relationship to Sublessee
First Name	Last Name	Relationship to Sublessee

Are you planning to bring a vehicle with you? Yes No

currently enrolled undergraduate student

currently enrolled graduate student

 Sublessee Signature _____
 Date

This eligibility statement and any supporting documentation should be delivered to 160 Student Housing. Once Student Housing verifies applicant eligibility, an appointment will be scheduled for the sublessor and sublessee to meet with the Assistant Director of Residential Services to complete a Sublease Agreement.

The University of California does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, disability, age, veteran status, medical condition, citizenship, ancestry, or marital status. The University of California is an affirmative action/equal opportunity employer. Call (530) 752-2071 for more information. Speech or hearing impaired persons may dial (530- 752-7320 TDD).