



STUDENT HOUSING AND DINING SERVICES
ONE SHIELDS AVENUE
DAVIS, CALIFORNIA 95616-8571

EMOTIONAL SUPPORT ANIMAL REQUEST – SUPPORTING DOCUMENTATION INFORMATION

SAMPLE INFORMATION ONLY.

Please do not provide any of this information/documentation until you have received a response to your Health Condition Disclosure from Student Housing & Dining Services. You will be provided with the appropriate forms for the following information after your ESA request has been processed.

ESAs are generally domesticated animals such as dogs and cats; requests are typically considered for one animal per residence. Under no circumstances may an animal be in residence unless/until the request is approved in writing by Student Housing & Dining Services.

The following information is typically required in support of an ESA request:

- Information about the animal being requested
 - o Name, Age, Gender
 - o Breed, Coat Length, Weight
 - o Physical Description
 - o Current Photograph
 - o Copy of animal training certificates (if applicable)
 - o Copy of verification that rabies vaccination is up to date (for a cat); or, copy of Yolo County animal license (for a dog)

- Medical documentation supporting the need of the resident, including
 - o Name, Credentials, License Number, Address, and Signature of qualified diagnosing clinician
Qualified diagnosing professionals are non-familial clinicians that may include: licensed physicians, psychologists, or other appropriate clinicians/specialists that have expertise in the diagnosis of your current condition, and follow established practices in the medical field. For ESA dogs, your diagnosing clinician must have had an established client-provider relationship with you for at least 30 days prior to providing documentation, per California law.
 - o Statement by the clinician that a disability is present
 - o Detailed description of current functional limitations
 - o Statement regarding clinician's history treating the resident
 - o Statement regarding clinician's recommendations to address the resident's disability-related needs
 - o An explanation of how the clinician came to the conclusion that a support animal is necessary, and verification that the resident can responsibly care for the animal

The following are **not** considered acceptable sources of medical documentation if submitted alone: handwritten patient records; medical chart notes; diagnosis or medication written on prescription notepad; correspondence from healthcare providers not directly addressed to UC Davis. Because disabilities and medical conditions can change over time, documentation should be current, specific, and written within a reasonable timeframe relative to the disability.

Questions regarding documentation should be directed to Student Housing & Dining Services Special Accommodations:
SpecialAccom@ad3.ucdavis.edu